

BARWELL PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
THURSDAY 18th May 2023, AT 7.00 PM.
HELD AT JUBILEE HALL, BYRON CLOSE, BARWELL.

Present: Cllrs Mr R Roberts (Chairman), Mr J Buck, Mrs C Green, Mrs P Kirby, Mr M Simmons, Mrs H Smith, Miss M Nash, Ms H Simpson, Mr A Wheeler, Mr G Armstrong and Miss C Granger

Also Present Mr M Hulbert (outgoing Vice Chairman)

Clerk: Mrs D Deighton

Deputy Clerk: Mrs S Williams

MOP: 3

01/23 ELECTION OF CHAIRMAN

RESOLVED that Cllr Mr R Roberts be elected Chairman for the 2023/24 Municipal Year

02/23 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman declared his acceptance of office

03/23 ELECTION OF VICE CHAIRMAN

RESOLVED that Cllr Miss M Nash be elected Vice-Chairman for the 2023/24 Municipal year

04/23 APOLOGIES FOR ABSENCE

None

05/23 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

No declarations were declared at this stage.

06/23 DISPENSATION OF DISCLOSABLE PECUNIARY INTERESTS

None

07/23 PUBLIC PARTICIPATION

08/23 MINUTES

RESOLVED that the Minutes of the meeting held on the 2nd March 2023 and extraordinary Minutes of 28th March 2023 be approved and signed by the Chairman

09/23 GENERAL POWER OF COMPETENCE

RESOLVED that from the 18th May 2023, until the next relevant Annual Meeting of the Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to continue to adopt the General Power of Competence.

10/23 COMMITTEE TERMS OF REFERENCE

Members reviewed the Committee Terms of Reference and RESOLVED to make the following changes:

- Events Committee – From 5 members plus 1 co-opted member to 4 members only
- Cemetery, Parks & Recreation Committee – From 8 members plus 2 co-opted members to 6 members only
- Finance and General Purposes Committee – From 6 members to 5 members
- Planning & Highways Committee – From 6 members plus 1 co-opted member to 5 members only
- Staffing Committee – From 5 members to 4 members (Not Chairman)

11/23 COMMITTEE APPOINTMENT

Members appointed as follows:-

i Planning & Highways Committee

Cllr Mr R Roberts
Cllr Miss M Nash
Cllr Mrs H Smith
Cllr Mr M Simmons
Cllr Mrs C Green

ii Finance and General Purpose

Cllr Mr M Simmons
Cllr Ms H Simpson
Cllr Miss M Nash
Cllr Mr R Roberts
Cllr Mrs H Smith

iii Cemetery & Parks

Cllr Mr M Simmons
Cllr Mrs P Kirby
Cllr Miss C Granger
Cllr Mrs C Green
Cllr Mr J Buck
Cllr Mrs H Smith

iv Staffing Committee

Cllr Mrs H Smith
Cllr Ms H Simpson
Cllr Mr G Armstrong
Cllr Mr M Simmons

v Events

Cllr Miss M Nash
Cllr Mrs P Kirby
Cllr Mrs H Smith
Cllr Ms H Simpson

WORKING PARTIES

Climate Change

Cllr Mr J Buck
Cllr Mrs H Smith
Cllr Mr A Wheeler

Voluntary Sector

Cllr Mrs H Smith
Cllr Mr M Simmons
Cllr Miss M Nash

Remembrance Sunday

Cllr Mr A Wheeler
Cllr Miss M Nash
Cllr Mrs H Smith
Cllr Mr J Buck

Cllr Mr J Buck requested it be minuted that Cllr Mr R Roberts accused him of contacting other members of the Council prior to the meeting which he denies

- a. Vacancy on Older Voices Forum
Agreed Cllr Mrs H Smith would attend
- b. Leicestershire & Rutland Association of Local Councils (LRALC) AGM
Agreed Cllr Mr R Roberts would attend

13/23 INTERNAL AUDITOR REPORT FOR YEAR 2022/23

Members received and accepted the Internal Auditors Report for year 2022/23

14/23 ANNUAL GOVERNANCE STATEMENT FOR YEAR ENDING 2022/23

Members RESOLVED to the signing of Annual Governance Statement for the year ending 2022/23

15/23 ACCOUNTING STATEMENT FOR YEAR ENDING 2022/23

Members RESOLVED to the signing of Accounting Statement for the year ending 2022/23

16/23 BARWELL COMMUNITY RESPONSE PLAN

Members reviewed Barwell Community Response Plan and the following changes were made:

- Remove Pete Stead-Davis, Mathew Hulbert and Michael Gould from the contact list
- Add Jim Buck and Andre Wheeler as Flood Wardens
- Remove Mathew Hulbert as spokesperson for media and add Hayley Simpson

17/23 CLERKS REPORT

Clerk reported on the following items:

- Parish Office now open to the public
- Leaking ceiling in kitchen and toilet area reported to landlord advised to claim off insurance with a £500 excess. Groundsmen to replace tiles and monitor
- Reminded new members of Councillor Training and Code of Conduct training
- PCIF has been awarded for Boston Footpath repairs
- Trees on Galloway Green Space inspected by Tree Surgeon
- Dr Luke Evans MP email received regarding the National Rail Freight Terminal for members to register their objections
- Reminded members to complete their Register of Interests and complete their expenses forms
- Jubilee Hall deeds surrender at the cost of £30 plus £20 land register fee

- Planning Committee meeting moved to 25th May to allow 3 clear days
- Read the report received from County Councillor Mr Ross Hills

18/23 CHEQUE SIGNATORIES

RESOLVED that Cllrs Miss M Nash and Mr J Buck be added as signatories and that Cllrs R Roberts and H Smith remain as signatories

19/23 PUBLIC SECTOR DEPOSIT FUND SIGNATORIES

RESOLVED that Cllrs Miss M Nash and Mrs H Smith be added as signatories and that Cllrs R Roberts remain as signatory

20/23 OFFICE KEY HOLDER

RESOLVED that Cllr Mr R Roberts is added as key holder plus Chairman of Staffing once appointed in addition to Clerk and Deputy Clerk.

21/23 ALARM OUT OF HOURS CONTACTS

RESOLVED Cllr R Roberts appointed as Out of Hour Alarm Contact

22/23 STANDING ORDERS

Members RESOLVED to accept Standing Orders with the changes to Committee members

23/23 FINANCIAL REGULATIONS

Members RESOLVED to accept Financial Regulations with no amendments considered

24/23 ACTION PLAN

Members reviewed the Action Plan for 2023-2027 with an item added regarding the discarding of waste in the river Tweed

25/23 DATE OF NEXT MEETING

Thursday 6th June 2019

(The meeting closed at 7:56pm.)

Chairman's Signature.....