

BARWELL PARISH COUNCIL
STAFFING COMMITTEE
WEDNESDAY 17th July 2019 AT 7:30 P.M.
HELD AT THE COUNCIL OFFICE, HIGH STREET, BARWELL

Present: Cllrs Mr R Roberts (chairman), Mrs D Vernon & Mr M Gould

Clerk – Mrs D Deighton

01/19 ELECTION OF CHAIRMAN

RESOLVED that Cllr Mr R Roberts be elected Chairman of the Staffing Committee for the 2019/20 Council year.

02/19 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Mrs P Gould.

03/19 DECLARATIONS OF INTEREST

No declarations were declared at this stage

04/19 MINUTES

It was RESOLVED that the minutes of the Staffing Committee meeting held 12th December 2018 be accepted and signed by the chairman as a true record.

MEMBERS RESOLVED TO GO INTO CLOSED SESSION

05/19 APPRENTICESHIP SCHEME

Members RESOLVED to request a budget for an Apprenticeship Scheme on next year's Budget.

06/19 COVER FOR ANNUAL LEAVE

- a) Premises Officer – Jubilee Hall: Members RESOLVED for admin staff to cover annual leave
- b) Cleaner - Public Toilets: Members RESOLVED for Contractor to cover annual leave

07/19 ALARM CALL OUT PAYMENTS

Members RESOLVED not to pay Alarm Call Out Payments to staff and agreed to refer to the next Full Council for another nominated member to be added to the call out Rota to reduce staff having to attend.

08/19 STAFF TRAINING REVIEW

Members reviewed the Staff training and RESOLVED the following:-

- Clerk to attend the SLCC National Conference
- Deputy Clerk to complete the online ILCA Course
- Manual Handling for all staff agreed
- Tree Inspection one day course for Groundsmen
- Clerk to look at other Horticultural courses available

09/19 CLERK'S REPORT

Nothing to report

(The meeting closed at 7:40pm)

Chairman's Signature.....