

BARWELL PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING
THURSDAY 9th MAY 2024, AT 7.00 PM.
HELD AT PARISH OFFICE, 10 HIGH STREET, BARWELL.

Present: Cllrs Mr R Roberts (Chairman), Mr J Buck, Mrs H Smith, Miss M Nash, Ms H Simpson, Mr A Wheeler, Mrs A Finnemore, Mr G Armstrong and Miss C Granger

Clerk: Mrs D Deighton
Deputy Clerk: Mrs S Williams

MOP: 3

Cllr Mr A Wheeler wished to apologise for his flippant remark made last week. The Council considered his apologies and RESOLVED by a majority not to receive his apology.

01/24 ELECTION OF CHAIRMAN

RESOLVED that Cllr Mr R Roberts be elected Chairman for the 2024/25 Municipal Year and signed his Declaration of Acceptance

02/24 ELECTION OF VICE CHAIRMAN

RESOLVED that Cllr Miss M Nash be elected Vice-Chairman for the 2024/25 Municipal year and signed her Declaration of Acceptance

03/24 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Mrs C Green and Mr M Simmons

04/24 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

No declarations were declared at this stage.

05/24 DISPENSATION OF DISCLOSABLE PECUNIARY INTERESTS

None

06/24 PUBLIC PARTICIPATION

A member of the public expressed his disgust at the behaviour of last week and asked Cllr Mr A Wheeler to resign

07/24 MINUTES

RESOLVED that the Minutes of the meeting held on the 7th March 2024 be approved and signed by the Chairman

08/24 COMMITTEE TERMS OF REFERENCE

Members reviewed the Committee Terms of Reference. A proposal was tabled to add that all committees be inclusive of all parties. This was considered and RESOLVED not to add to Terms of Reference by a majority

09/24 COMMITTEE MEMBERS

Members appointed as follows:-

i Planning & Highways Committee

Cllr Mr R Roberts
Cllr Miss M Nash
Cllr Mrs H Smith
Cllr Mr M Simmons
Cllr Mrs C Green
Cllr Mrs A Finnemore

ii Finance and General Purpose

Cllr Mr M Simmons
Cllr Ms H Simpson
Cllr Miss M Nash
Cllr Mr R Roberts
Cllr Mrs H Smith
Cllr Mrs A Finnemore

iii Cemetery & Parks

Cllr Mr M Simmons

Cllr Mrs P Kirby
Cllr Miss C Granger
Cllr Mrs C Green
Cllr Mr A Wheeler
Cllr Mrs H Smith
Cllr Mr R Roberts

iv Staffing Committee

Cllr Mrs H Smith
Cllr Ms H Simpson
Cllr Mr G Armstrong
Cllr Mr M Simmons
Cllr Miss M Nash

v Events

Cllr Miss M Nash
Cllr Mrs P Kirby
Cllr Mrs H Smith
Cllr Mr G Armstrong
Cllr Mr R Roberts
Cllr Mr J Buck

WORKING PARTIES

Remembrance Sunday

Cllr Mr A Wheeler
Cllr Miss M Nash
Cllr Mr G Armstrong
Cllr Mr J Buck

10/24 REPRESENTATIVES OF THE COUNCIL ON OUTSIDE BODIES

- a. Vacancy on Older Voices Forum
Agreed Cllr Mrs H Smith would attend

- b. Leicestershire & Rutland Association of Local Councils (LRALC) AGM (Annual General Meeting)
Agreed Cllr Mr R Roberts would attend

11/24 CLERKS REPORT

Clerk reported on the following items:

- 26 Maryland Close using Green Space has confirmed they will replace the damage turf on completion of the works
- Members were given an update of the pumping station
- A donation has been made of £100 to the Flower Festival 2024
- Ownership of the Bench on Shilton Road has not been obtained so be adopted by the Parish Council
- PCIF expected to be informed if successful by the end of May 2024
- Gov.uk email domain is now up and running. Members to contact IT if unable to access
- Attended Chat GPT training with SLCC (Society of Local Council Clerks), could be a useful tool for future reports
- Parish Forum dates given to members who may wish to attend. First one being 12th June
- Leicester City Council vehicle parking on green space at Dawsons Lane reported
- New Door will be installed imminently
- Tree Survey has been conducted, only priority 2's nothing major found other than a dead tree near Stapleton Lane Lagoon, dispute on ownership
- Members were asked to confirm method of receiving agenda packs either via post of email
- D Day Decorations for lamppost considered
- Trading Standards newsletter circulated
- Several saplings still available referred to parks to agree locations

12/24 STANDING ORDERS

Members RESOLVED to accept Standing Orders

13/24 FINANCIAL REGULATIONS

Deferred to the next meeting as a new model has been written and Clerk needs to read and make necessary changes

14/24 ASSET REGISTER

Members reviewed and noted the Asset Register with no recommended changes

15/24 INSURANCE

Members confirmed insurance cover arrangements in respect of all risks

16/24 SUBSCRIPTIONS

Members reviewed and accepted the current subscriptions to other bodies

17/24 COMPLAINTS PROCEDURE

Members noted the Internal Controls of Core Documents

18/24 POLICIES, PROCEDURES AND PRACTICES

Members noted the Internal Controls of Core Documents and reviewed the Health and Safety Policy and Action Plan with no changes

19/24 PRESS/MEDIA POLICY

Members noted the Internal Controls of Core Documents

20/24 EMPLOYMENT POLICY AND PROCEDURES

Members noted the Internal Controls of Core Documents

21/24 EXPENDITURE INCURRED

Members noted the expenditure incurred for year end 2023/2024

22/24 MEETINGS CALENDAR

Members reviewed and accepted the meetings calendar to the end of 2024

23/24 D DAY BENCH

Members RESOLVED to purchase the D Day Bench for £1,300 and install in the Cemetery near the war graves

24/24 COST OF LIVING DAY

Members RESOLVED to hold the cost of living day during September/October time to incorporate the food parcels for all who attend

25/24 JUBILEE HALL

Members updated on the proposals of the Jubilee Hall and asked for their suggestions on location and facilities. Members agreed to wait for more information from Hinckley and Bosworth Borough Council on the future of the hall

Members RESOLVED not to exclude the press and public pursuant to the Public Bodies (admissions to meetings) Act, 1960

26/24 ILLEGAL MOWING IN CEMETERY

After communications regarding illegal mowing in cemetery, the situation appears to have resolved itself to date. Clerk to monitor and report back to full council if matters arise

27/24 DATE OF NEXT MEETING

6th June 2024. Due to the date being D Day Celebrations members RESOLVED to hold full council at 6:30pm rather than the usual start time of 7pm

(The meeting closed at 8:01pm.)

Chairman's Signature.....