

BARWELL PARISH COUNCIL
STAFFING COMMITTEE
TUESDAY 21ST NOVEMBER 2023 @ 2:00PM
HELD AT PARISH OFFICE, 10 HIGH STREET, BARWELL LE9 8DQ

Present: Cllrs Mrs H Smith, Mr G Armstrong and Mr m Simmons

Clerk – Mrs D Deighton

1/2023 ELECT A CHAIRMAN

Members RESOLVED to elect Mrs H Smith as Chairman for the municipal year 2023/24

2/2023 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Ms H Simpson

3/2023 DECLARATIONS OF PECUNIARY INTERESTS

None

4/2023 PUBLIC PARTICIPATION

None

5/2023 MINUTES

It was RESOLVED that the minutes of the Staffing Committee meeting held on 24th April 2023 be accepted and signed by the chairman as a true record.

It was RESOLVED That under the Public Bodies (Admission to Meetings) Act 1960 (as amended) the next items would be held in closed session

6/2023 STAFF COMPLAINT

Member received an update and due to the complaintee no longer being a councillor the monitoring officer has advised the matter is now closed

7/2023 STAFF APPRAISALS

Members considered the staff appraisals and are satisfied with the comments made and added general comments from the Staffing Committee

8/2023 CLERK'S APPRAISAL

Chairman of Staffing to liaise with the Clerk to complete appraisal for recommendation to Full Council at the January 2024 meeting

9/2023 STAFF MEMBER'S HOURS

Members RESOLVED to increase hours of staff member and recruit an Office Cleaner to also cover absence of other cleaning staff

(The meeting closed at 2:45pm)

Chairman's Signature.....