

Barwell Parish Council

www.barwell-pc.org.uk

I hereby give notice that the **Annual Parish Council Meeting** of the **Barwell Parish Council** will be held at the Jubilee Hall, Byron Close, Barwell LE9 8PE on Thursday 18th May 2023 at 7.00pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Mrs D Deighton
Clerk to the Council

Dated 11th May 2023

AGENDA

1. **Election of Chairman**

To elect a Chairman of the Council for the 2023-24 Council Year.

2. **Chairman Declaration of Acceptance of Office**

To receive the Chairman's Declaration of Acceptance of Office

3. **Election of Vice Chairman**

To elect a Vice Chairman of the Council for the 2023-24 Council Year.

4. **Apologies for Absence**

To receive any apologies for absence.

5. **Declarations of Pecuniary Interests**

To receive any declaration of pecuniary interest from Members to any matter pertaining to the agenda.

6. **Dispensations of Disclosable Pecuniary Interest**

To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest.

7. **Public Participation**

To allow members of the public to ask any questions. (Maximum time of 15 minutes)

8. **Minutes**

To consider the minutes of the meeting held on the 2nd March 2023 and extraordinary meeting held on 28th March 2023 as a true record.

Members of the Press and Public Most Welcome

9. **General Power of Competence**

To consider that from the 18th May 2023, until the next relevant Annual Meeting of the Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to continue to adopt the General power of Competence.

10. **Committees Terms of Reference**

To review Committees Terms of Reference

11. **Committee Appointments**

To consider the appointment of Members onto the following Committees:-

- a. Planning & Highways Committee – 5 Members
- b. Cemetery, Parks & Recreation Committee – 8 Members
- c. Parish Council Events Committee – 3 Members
- d. Finance & General Purpose Committee – 5 Members (These Members will become banking signatories plus the Clerk and Deputy Clerk)
- e. Staffing Committee – 5 Members (Not Chairman)

12. **Representatives of the Council on Outside Bodies**

To consider the appointment of Members to represent the Council on the following outside bodies:-

- a. 1 Vacancy on the Older Voices Forum
- b. Leicestershire and Rutland Association of Local Councils (LRALC) AGM

13. **Internal Auditor Report for year 2022/23**

To receive Internal Auditor Report for year 2022/23

14. **Annual Governance Statement for the year ending 2022/23**

To agree and sign the annual governance statement

15. **Accounting Statement for the year ending 2022/23**

To agree and sign the accounting annual statement

16. **Barwell Community Response Plan**

To update Barwell Community Response Plan

17. **Clerks Report**

To receive a report from the Clerk

18. **Bank Signatories**

To agree the list of Unity Trust Bank signatories

19. **Public Sector Deposit Fund Signatories**

To agree the list of PSDF Signatories.

20. **Office Key Holders**
To confirm office key holders
21. **Alarm Out of Hours Contacts**
To agree the list of Out of Hours Alarm Contacts
22. **Standing Orders**
To review Standing Orders
23. **Finance Regulations**
To review Financial Regulations
24. **Action Plan 2023 - 24**
To consider Action Plan 2023-24
25. **Date of Next Meeting**
Thursday 1st June 2023