

Barwell Parish Council

I hereby give notice that a Cemetery, Parks and Recreation Committee Meeting of the Barwell Parish Council will be held at the **Parish Office, 10 High Street, Barwell**
Thursday 9th November 2023 at 7.00pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder



Mrs D Deighton
Clerk to the Council

Dated 2nd November 2023

AGENDA

All Mobile Devices should be switched off or on silent if used to read agenda
Members should raise their hand, through the Chair, to speak

1. **Apologies for Absence**

To receive apologies for absence from Members.

2. **Declarations and Dispensations of Disclosable Pecuniary Interest**

To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest.

3. **Public Participation**

4. **Minutes**

To consider the minutes of the Cemetery, Parks and Recreation Committee held on the 12th October 2023 as a true record.

5. **Clerks Report**

To receive a report from the Clerk on Current Issues.

Members of the Public are welcome

6. **Bench on Queensway**
To receive an update
7. **Japanese Knotweed**
To receive update
8. **Community Allotments – Washington Close**
To receive an update
9. **Cemetery Chapels Condition**
To receive an update
10. **Trees in Barwell Cemetery and Barwell Park**
To consider works on Trees in Barwell Cemetery and Barwell Park
11. **RoSPA reports**
To note the RoSPA reports
12. **Park Reports from Members**
To receive Park Reports from Members
13. **Date of next Meeting**
14th December 2023

Members of the Public are welcome

BARWELL PARISH COUNCIL
CEMETERY, PARKS AND RECREATION COMMITTEE
THURSDAY 12th OCTOBER 2023 AT 7.00PM
HELD AT THE PARISH OFFICE, 10 HIGH STREET, BARWELL LE9 8DQ

Present: Cllrs Mrs H Smith (Chairman), Mrs P Kirby, Mr J Buck and Mrs C Green

Clerk – Mrs D Deighton

MOP: 1

62/2023 APOLOGIES FOR ABSENCE

None

63/2023 DECLARATIONS OF PECUNIARY INTEREST

None

64/2023 DISPENSATIONS OF DISCLOSABLE PECUNIARY INTEREST

No dispensations were granted.

65/2023 PUBLIC PARTICIPATION

None

66/2023 MINUTES

RESOLVED by a majority that the minutes of the Cemetery, Parks and Recreation Committee meeting held on 14th September 2023 be approved and signed by the Chairman.

67/2023 CLERKS REPORT

Clerk reported on the following:

- Community Allotment Working Party meeting to be arranged
- Trees on Cemetery to arrange a Tree Surgeon to survey

68/2023 BENCH ON QUEENSWAY

Members agreed to install a bench on Queensway. Clerk to obtain quotations and location

69/2023 JAPANESE KNOTWEED

Ongoing

70/2023 COMMUNITY ALLOTMENTS – WASHINGTON CLOSE

Clerk informed member in her report that a Working Party meeting is to be scheduled to get the planning process rolling

71/2023 CEMETERY CHAPEL CONDITION

Whilst the Chapels are not grade II listed they are of heritage status and therefore any repairs should be done sympathetically and may be able to apply for heritage funding. Deputy Clerk is obtaining quotations for the application

72/2023 SPARE MOWER

Members RESOLVED for the spare mower to be part exchanged for a new Honda Izzy

73/2023 BUDGET FOR NEW FINANCIAL YEAR 2024/25

Clerk to liaise with HBBC on whether Section 106 for Russett Close can be used on Kirkby Park

74/2023 PARK REPORTS FROM MEMBERS

Members reported on the following:

- Fungus on Trees in Cemetery
- Members requested for some bird baths to be placed in the cemetery
- Members requested for bat boxes to be placed in Barwell Park

75/2023 DATE OF NEXT MEETING

9th November 2023

(The meeting closed at 7:22pm)

Chairman's Signature.....

CEMETERY CHAPEL QUOTATIONS

OPTION ONE The work includes:

1. The Arched Doors.

Supplying an access scaffolding and support props.

Stabilising the masonry above the arched doors (internally and externally) by using stainless steel helical bars, packing-out the arch joints, and repointing the open joints/cracks.

It will also be necessary to remove some of the internal wall plaster to access the brick joints.

2. Strengthen the vertical cracks beneath the triple-lancet windows (on both chapels) by cutting out the mortar, inserting several rows of stainless-steel helical bars, and then re-pointing the bed-joints.

3. Re-point open joints within the red and blue brickwork at low level around the building and around window openings.

The cost of the above work will be **£2650-00** excluding vat.

OPTION TWO Site Location: Barwell Cemetery, Kirkby Road, Barwell, Hinckley, LE9 8HX

Summary of Works

Carry out isolated restoration works to the external masonry.

Health and Safety

to provide mobile scaffold tower for access. This will be erected by a PASMA trained operative.

We will carry out works as per our Risk Assessments and Method Statement.

We have been awarded CHAS Accreditation and we will endeavour to continue to meet our high Health and Safety standards.

Schedule of Works

To be read in conjunction with our annotated photos.

Front elevation

Erect mobile tower for access.

PLANT £150.00

Allow to rake out defective joints where stone is displaced at the top of the central window at first floor.

Insert stainless steel dowels to secure the stones in place. Please note these will still be misaligned.

Repoint in lime mortar.

Generally repoint any open and defective joints to the stonework on this elevation.

Rear elevation

There are fracture cracks to the brickwork between the ground floor window and air vent.

Allow to insert approx. 6no steel helibars in the horizontal bed joint every 4 courses at 1 meter wide (500mm either side of crack).

Chase out any fractured mortar to the horizontal bed and prep joints and repoint. Repair any bricks using coloured restoration mortar.

Side elevation

Allow to insert 2no stainless steel helibars in the horizontal bed joints and repoint.

Repair cracked bricks using mortar with addition of blue colour dye.

LABOUR AND MATERIALS £2,246.00

CEMETERY TREES QUOTATIONS

OPTION ONE

ProjectManager Substantiation :

We will require 4 staff as the path will need to be controlled to prevent pedestrians coming down it. We will process all the brush on the cemetery side so one guy will be there all the time. The area will be signed off and all limbs and timber will be sent into the cemetery and not the neighbours gardens. The whole area will be tidied and cleaned and if the neighbours could be notified that would be appreciated. The cemetery trees will be cordoned off and the area controlled. The stumps will be treated with eco plugs as well.

Sub-total £ **1667.35**

Tree Info :

No of Trees 15

TreeHeight 6-10 meter

TrunkDiameter 0 to 400 mm

Trunk Location N/A

TrunkHealth Average, Good

TreeAge Semi-mature

TreeDistance to Building N/A

TreeAccess N/A

Works RemoveDebris, TreePrune, TreeRemoval

Cubic Meters 3-6 Cubic meter

BARWELL PARK TREES QUOTATIONS

OPTION ONE ProjectManager Substantiation :

We will require a Mewp to access the tree and the snapped branch as we don't know what the stability is of the limb and the tree. Due to it being a public area we require it to be controlled and managed to stop pedestrians entering the area. The loader is so we can move the timber should the access be restricted and we can't get the truck and chipper close enough this means no matter what we can get the job wrapped up. We will assess the tree once we access it and take pictures for the client and if we find anything untoward notify the client as well.

Sub-total £ **833.76**

Tree Info :

No of Trees 1

Tree Height 11-15 meter

Trunk Diameter 0 to 400 mm

Trunk Location N/A

Trunk Health Average

Tree Age Semi-mature

Tree Distance to Building N/A

Tree Access N/A

Works Tree Prune, Remove Debris

Cubic Meters 0-3 Cubic meter

Manufactured Structures

ROSPA REPORT 2023

PARK	TASK	PROBLEM	RISK	REMARKS
TWEED RIVER PARK	Rotator - Spica	Spica Platform damaged	MEDIUM	Replace
	Swing - Nest	Swing Shackled overtightened	MEDIUM	Ease shackles and replace bolts
SKATE PARK	Seating	Loose in ground	MEDIUM	Reset
	Youth Shelter	Projecting bolt thread	MEDIUM	cut off, file down or change bolts
		Surface vandalised (arson)	MEDIUM	Repair
	General Surface - Concrete	Algae making it slippery	MEDIUM	Powerwashing recommended
		Surface is cracking	MEDIUM	Repair
		Surface is uneven	MEDIUM	Make good
	Skate - Quarter Pipe	Plates lifting	MEDIUM	Re-fix securely with tamper proof fixings
	Skate - Driveway	Plates lifting	MEDIUM	Re-fix securely with tamper proof fixings
	Skate - Spine Ramp	Plates lifting	MEDIUM	Re-fix securely with tamper proof fixings
	Skate - Quarter Pipe Convex	Plates lifting	MEDIUM	Re-fix securely with tamper proof fixings
	Skate - Half Pipe	Item is damaged	MEDIUM	Repair
	Plates lifting	MEDIUM	Re-fix securely with tamper proof fixings	
BARWELL PK	Gates	Entrapment	MEDIUM	Adjust
	Rocker - Seesaw - Multipondo	Item is damaged	MEDIUM	Replace
BMX PARK	Signage	Missing item	MEDIUM	Replace
	Cycle - BMX Track	Ground erosion present	HIGH	Repair the worn areas
	Standard Compliance Finding	Potential for collisions	MEDIUM	Modify to remove conflict
RADFORD	Swing - Junior - 1 Bay 2 Seat	Fixtures loose or missing	MEDIUM	Replace Bolt
KIRKBY REC	Teen Shelter	Roof easily accessible and bent	MEDIUM	Noted
	Gates	Entrapment	MEDIUM	Adjust
	Muga	Fixtures loose or missing	MEDIUM	Tighten/Replace
	Lookout Post	Fixtures loose or missing	MEDIUM	Tighten
		Significant corrosion	MEDIUM	Repair

	Multiplay - Galaxy	Bolts loose	MEDIUM	Tighten
		Significant corrosion	MEDIUM	Replace item
		Galaxy slide adjacent to spica too steep	MEDIUM	Noted
	Carousel - Supernova	Parts missing	MEDIUM	Replace missing parts
		Surface is wearing	MEDIUM	Repair
	Swing - Junior - 2 Bay 4 Seat	Swing damaged	MEDIUM	Monitor and replace
		Fixtures loose or missing	MEDIUM	Tighten/Replace
		Signs of ingress into frame	MEDIUM	Noted
	Rocker - Triple - Bug	Bolts loose	MEDIUM	Tighten
	Swing - Toddler - 1 ay 2 Seat	Corrosion in cradle at seat top	MEDIUM	Investigate & replace
	Multiplay	Item is damaged	MEDIUM	Replace riser
		Rope has been taped	MEDIUM	Repair and remove tape
	MUGA	Bolts loose	MEDIUM	tighten
BOSTON WAY	Gates	Entrapment	MEDIUM	Adjust
	Swing - Junior - 1 Bay 2 Seat	Signs of water ingress on swing supports	MEDIUM	Noted
	Swing - Toddler - 1 Bay 2 Seat	Signs of water ingress on swing supports	MEDIUM	Noted
DOVECOTE	Access	Trip points on surface	Medium	Make level, repair
	Shelter & Hammock	Ground erosion present	Medium	Consider adding grass matting, Repair worn area
		Loose in ground	Medium	Reset
	Agility Balance	Cap Missing	Medium	Replace
		Decay to timber components	Medium	Replace decayed components
		Roller Balance Beam	Medium	Cracks from top to bottom
	Swing Mixed	Not compliant with requirements of relevant standards	Medium	Noted
		Surface needs repair	Medium	Repair
	Rotator - Spica	Bolts Loose	Medium	Tighten
		Surface needs repair	Medium	Repair
	Rotator - Overhead	Surface needs repair	Medium	Repair